

## **MANALO, RIZA MAGBUHOS**



### **PERSONAL INFORMATION**

Current Address: 132 Poblacion A, Rosario Batangas, Philippines  
Mobile Number: 09684969352  
E-mail Address: riza14\_lacerna@yahoo.com  
Skype ID: riza14\_lacerna@yahoo.com  
Age: 30  
Date of Birth: July 02,1990  
Civil Status: Married  
Gender: Female

### **EDUCATION**

#### **MASTER'S**

Degree: Master of Arts in Education Major in Educational Management  
University: Batangas State University  
Full Address: Rizal Avenue Extension Batangas City  
Period Attended: October 2014 – October 2016  
Date of Graduation: 21 October 2016

#### **COLLEGE**

Diploma: Bachelor of Elementary Education Major in Preschool  
University: Westmead International School  
Full Address: Alangilan Batangas City  
Period Attended: June 2007 – March 2011  
Date of Graduation: 04 April 2011

#### **SECONDARY**

School: Padre Vicente Garcia Memorial Academy  
Full Address: G. Recto Street POblacion B, Rosario Batangas  
Period Attended: June 2003 – March 2007

#### **ELEMENTARY**

School: Itlugan Elementary School  
Full Address: Itlugan Rosario Batangas  
Period Attended: June 1997 – March 2003

## **ADDITIONAL INTERNATIONALLY RECOGNIZED QUALIFICATIONS/CERTIFICATION**

Certificate of TESOL & TEYL (Teaching English to Speakers of other Languages & Teaching English to Young Learners) – 140 Hours – 04 April 2020

## **WORK HISTORY FROM THE PRESENT DATE DOWN TO THE DATE OF GRADUATION**

Name of Employer: 51 Talk English Tutorial Service

Full Address: Commonwealth Avenue, Diliman Quezon City Metro Manila

Job Title: Junior Teacher

Period of Employment (From-to: - dd/mm/yy): 24 August 2019 – Present

Brief summary of work performed: Teaching Chinese Students ages 4 – 6, sometimes we have adult student from ages 20 – 50. This is an online class for 3 hours each day.

Name of Employer: Mavalor Elementary School

Full Address: Mavalor Rosario Batangas

Job Title: Kindergarten Teacher

Period of Employment (From-to: - dd/mm/yy): 02 June 2014 – Present

Brief summary of work performed: Currently teaching Filipino children from ages 5-6 inside the classroom for 6 hours each day.

Name of Employer: Westmead International School

Full Address: Alangilan Batangas City

Job Title: Kindergarten Teacher

Period of Employment: (From-to: - dd/mm/yy): June 2012 – March 2013

Brief summary of work performed: Taught students with different nationalities from ages 5 – 6 inside the classroom for 8 hours each day.

Name of Employer: Saint Jude Science and Technological School

Full Address: M. Mercado Street Ibaan Batangas

Job Title: Elementary Teacher

Period of Employment: (From-to: - dd/mm/yy): June 2011- March 2012

Brief summary of work performed: Handled Filipino students from ages 6 – 7 and taught them inside the classroom for 8 hours each day.

## **PROFESSIONAL REFERENCES**

Name: Marie Fe A. Bedonia

Title: Head Teacher III

Name of Organization: Bulihan Elementary School

Mobile No.: 09278838476

E-mail Address: marie.bedonia@deped.gov.ph

Name: Rolando R. Marasigan

Title: Head Teacher III

Name of Organization: Mavalor Elementary School

Mobile No.: 639205967491

E-mail Address: rolando.marasigan@deped.gov.ph