

Curriculum Vitae

Personal Information:

Name: Ibrahim Reda Hamed Zayou

Birth Date: 22/12/1990

Nationality: Egyptian

Religion: Muslim

Marital status: Married



Contact information:

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Educational qualification:

- Bachelor of Arts and Education Department: Arabic year: 2011
Grading: Good Place of graduation: Faculty of Education -Mansoura University - Damietta branch.
- MOE APPROVAL as a Head of Arabic.
- Certificate from KHDA (KHDA APPROVAL February 2017) of teaching Arabic language
- I have successfully completed the specialization test of the teacher license in UAE 07-Dec-2019.
- have successfully completed the test of the teacher license in UAE 18-Jan-2020

Employment History:

Diyar International Private School

August 2020– Present

Deputy Head - Arabic & Islamic

- Develop action plans at the group level as well as at the individual school level.
- Monitor, evaluate and report on progress in achieving Arabic language goals Coaching members of the department to help them improve classroom management and teaching.
- Ensure that the methods adopted in the Arabic department are in line with other departments of the school where possible.
- Support the school leadership in conducting performance evaluations for teachers and department heads
- Support school leadership in preparing for inspections (writing SEF, 'mock' inspections, etc.

Arabic Teacher for phase3, phase4 and IBT Arabic

- More than 9 years of experience in teaching phase3, phase4 and IBT Arabic.
- Evaluate students regularly by formal and informal quarterly evaluation, half-term and end units as directed by SLT.
- Commitment to professional development by enrolling in compulsory and non-compulsory training.
- Preparing a group of students to participate in the Chevron Cup challenge for the Arab reader.
- Understand how to use high-performance learning in lessons to promote progression and independence.

GEMS Wellington International School, Dubai

2017 - 2020

Head of Arabic

September 2017 – 2020

- Creating curriculum maps and schemes of work in line with KHDA guidelines and UAE Ministry of Education standards.
- Develop approaches to develop parental involvement.
- Ensure compliance of all schools regarding teacher recruitment, curriculum.
- Coaching members of the department to help them improve classroom management and teaching.
- Analyzing data and creating action plans to address areas of development.
- Implementing the IB Arabic course for the first time and involvement in IB open evening.

Arabic Teacher for KS3, KS4 and IB Arabic

October 2017 – 2020

- I have good knowledge of GCSE and BTEC syllabuses (Edexcel, Oxford AQA, AQA IGCSE).
- Confidently use assessment for learning strategies and a variety of tasks to enhance learning
- Carry out some other duties such as the senior leadership team that may reasonably direct.
- Choosing the appropriate learning resources and developing study skills through the library, ICT, and other sources

The Sheffield Private School

August 2016 – June 2017

Arabic and Islamic teacher

- Experience teaching Arabic to KS2 (Year 2).
- Experience teaching Islamic studies to KS2 (Year 4, Year 5) and KS3 (Year 8).
- Experience teaching IB Arabic as a second language to both standard and high level.
- Prepare students for participation in internal and external Arabic handwriting competitions.
- Took part in cross-curricular professional development sessions to share best practice.

English Language School (PVT) Dubai

August 2014 – June 2016

Arabic teacher

- Experience successfully teaching KS2 and KS3 Arabic.
- Organized and helped students prepare school performances in Arabic.
- Running Arabic poetry and reading competition with Arabic and Non-Arabic speaking students.
- Analyzed data and implemented plans to continue to help student progression.

Languages School, Egypt

August 2011 – May 2014

Arabic teacher

- Experience teaching secondary school Arabic.
- Helped organize a whole school anti-bullying project.
- Co-led school entries into national competition.
- Provide training courses for teachers in model schools about the importance of educational technology and how it is used in the educational process.

Training courses:

- (1) Attended a KHDA workshops on the Living Arabic program.
- (2) Attended a workshop (EDTECH EXPO) on the use of smart boards and digital media.
- (3) Attended 'GCSE Arabic - Understanding Assessment and Effective Delivery' training run by Pearson UK on 29 September 2015
- (4) Certificate of GCSE Arabic - Understanding Assessment and Effective Delivery.
- (5) Attended a workshop about Arab Reading Challenge Project.
- (6) Successfully completed Edu care online courses including a course on Child Protection for International Schools
- (7) A license of the International Computer Driving (ICDL V5).
- (8) Certificate from the Cairo University in the English conversation.
- (9) Passing a workshop in the Adobe Photoshop CS5 / / From Faculty of Education, Mansoura University, Damietta
- (10) Attended a workshop on the smart board and a library of digital media From Faculty of Education, Mansoura University, Damietta

Personal skills:

- The ability to collaborate with others and work in groups.
- Understanding modern language teaching practices.
- Ability to implement effective and impactful approaches to capacity building.
- Able to take on and act on feedback.
- Excellent interpersonal and communication skills and the ability to foster collaboration
- Commitment and capacity to carry responsibility.
- Ability to communicate effectively in both Arabic and English.
- Proficiency motivates others to participate and make more effort.

Computer skills:

- Proficiency in Office programs (Office xp) version (2003-2007-2010).
- Proficiency in the work of educational presentations and educational software through (PowerPoint).
- Proficiency in the work of educational videos through the program (power director).
- Proficiency in working on the Photoshop program and the use of the Scanner and presentation of data.
- Proficiency in working on the Internet and design electronic educational situations.
- Proficiency in the design of all types of tests and online surveys.

Languages:

- **Arabic Language: Mother tongue.**
- **English language: Fluency (speak + read + Write + understand).**

	Speak			Read			Write			Understand		
	Excel	V.Good	Fair	Excel	V.Good	Fair	Excel	V.Good	Fair	Excel	V.Good	Fair
Arabic	Mother tongue											
English		√			√			√			√	