

Marina Moheb Saad Tawfik

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OBJECTIVE:

To utilize my abilities in early childhood teaching and extend my full potentials as a teacher in your institution.

PERSONAL INFORMATION:

- **Date of birth:** August 8th 1986.
- **Gender:** Female.
- **Marital status:** Married.
- **Visa Status :** Valid / On Husband Visa

EDUCATION:

- **Teaching Diploma, Al Ain University, Abu Dhabi, UAE (2018)**
- **Bachelor Of English Language and Literature:**
Faculty of Arts, Ain Shams University, Cairo, Egypt.
Grade: Good (2007)
Last year grade: Very good

CERTIFICATION:

- Abu Dhabi Educational Council (**ADEC**) Licensed.
- Certificate of (**Educational Qualification for Teacher**) course from Faculty of Education, **Ain Shams University**.
- **ICDL** Certificate

ACADEMIC /TEACHING EXPERIENCE

Grade 4 Homeroom Teacher (From August 2020/ present)

Ajyal International School

(American Curriculum)

Abu Dhabi, UAE

- Teaching all subjects to 4th graders including language arts, mathematics, science and moral education.
- Developing lesson plans and instructional materials and resources.
- Preparing differentiated instruction according to the students' level.
- Being the first point of contact between staff and class students for both positive and negative communications.
- Reviewing every student's progress and then communicating problem issues to the appropriate departments.
- Informing parents of students' progress by way of report cards & where necessary, letters or individual meetings.
- Conducting running record and diagnostic tests.
- Coordinate International Day, Mother's Day, and End of Year performances.
- Create hands on activities to enhance students' learning.

Grade 2 Homeroom Teacher (From September 2016 / July 2020)

Horizon Private School

(American Curriculum)

Abu Dhabi, UAE

- Teaching all subjects to 2nd graders including language arts, social studies, mathematics, and science.
- Developing lesson plans and instructional materials and resources.
- Preparing differentiated instruction according to the students' level.
- Being the first point of contact between staff and class students for both positive and negative communications.
- Reviewing every student's progress and then communicating problem issues to the appropriate departments.
- Informing parents of students' progress by way of report cards & where necessary, letters or individual meetings.
- Conducting running record and diagnostic tests.
- Coordinate International Day, Mother's Day, and End of Year performances.
- Create hands on activities to enhance students' learning.

Grade 3 Homeroom Teacher (From December 2015 / June 2016)

Al Nahda International Private School

(American Curriculum)

Abu Dhabi, UAE.

- Teaching students with difficulty in different areas of learning especially in English language, writing and reading.
- Planning Weekly Daily Plan in English, Math and Science.
- Preparing differentiated instruction according to the students' level through play based learning.

- Conducting running record and diagnostic tests.
- Maintaining standards for student behavior.
- Working with both students and families to ensure personal and educational growth.

Grade 3 and 4 English Teacher (From September 2008 / June 2015)

Al Kenana International Schools

(American Curriculum)

Cairo, Egypt.

Grades 2 and 3 English Teacher (From September 2007 / June 2008)

"Al Massria International Schools"

(American diploma)

Cairo, Egypt.

PROFESSIONAL DEVELOPMENT

Workshops:

- Multiple Intelligence
- Critical Thinking
- Guided Reading
- Guided writing
- Classroom Management
- Using Drama Techniques
- Differentiation in the class.
- Play-based Learning
- Project- based Learning
- Organizational Behavior
- Vocabulary Teaching Techniques Training
- iPad use in the classroom
- Accommodating special needs students

SKILLS AND INTERESTS

- Knowledgeable in Play-based teaching and Project-based Learning.
- Skillful in using smart board and digital interactive software.
- Expert in using Microsoft Word, Microsoft PowerPoint, Excel, Internet Explorer.
- Proficient in English Language and good communication skills.
- Skilled in writing lesson plans.
- Ambitious & result oriented.
- Excellent writing & reading skills.
- Very good knowledge of criticism.

ACTIVITIES

- Participated several times in translation sessions for a group of British and American citizens in festive occasions.
- Worked as an editor in the English department magazine.
- Tutored English, Mathematics and Science for students in a girls' Orphanage.
- Participated several times in kids' festive occasions and leads the teamwork.
- Take the responsibility of several kids' field trips.

MASTERED LANGUAGES:

- **Native:** Arabic
- **English:** Excellent (speaking, writing & reading)
- **French:** Fair

References Provided Upon Requests