



## **Ms. SHAHANAZ ABOOBACKER MOHAMMED**

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Contact Tel:	00971503057818
Date of Birth	06/07/1974
Nationality	Indian
Current City & Country Living in	Al Twar 1, Dubai, U.A.E.
Date Available:	ASAP

Responsibility to ensure the highest quality in student learning across the ICT department, developed data collection methods for attainment and progress and verified its accuracy and reliability which has raised levels of attainment amongst all students through the development of suitable intervention strategies. Initiated and developed curriculum and schemes of work to ensure outstanding teaching and learning to match the needs of all learners across KS3, KS4 IGCSE and A-Level. Monitored, appraised and lead improvement of teaching and learning across the department through observation, feedback and professional development. Liaised with other leadership colleagues to collaborate good practice and meet the needs of the learners in a cohesive and effective manner. Acted as Twelfth-form mentor to the opening cohort of post-16 students at TBAC with responsibility over academic performance, student personal development, careers advice and pastoral care.

The Bloomington Academy School, Ajman is a growing secondary school in Ajman offering the Cambridge curriculum, IGCSEs, A-Levels qualifications.

### **Personal Profile**

- Certified by Career Development Alliance(USA), experienced and practising Career Counselling since 2018.
- Experienced and Certified Google Instructor since March '2020.
- Experienced Information Communication Technology teacher with 20 years teaching experience.
- ADEK Approved and have experience of the UK National Curriculum and the IGCSE/AS/A level Programme.
- Experience of working with Gifted and Talented Students and EAL Students.
- Information Communication Technology Teacher Trainer.
- Experience of using VLE's, Android tablet and Microsoft technology in the classroom
- Experience teaching KHDA requirement student oriented classes.
- Experience teaching ADEK requirement student oriented classes.

### **Education and Qualifications**

**Bangalore Central University – Bangalore, India – Full Time** **06/2018-06/2020**  
Bachelor in Education (Computer Science and, Information Communication Technology), II Division.

**Mahatma Gandhi University – Dubai, United Arab Emirates– Full Time** **06/2011-05/2013**  
M.C.A in (Computer Science and, Information Communication Technology), I Division.

**American Global International University – Dubai, United Arab Emirates– Full Time** **06/2001-09/2003**  
B.C.A in (Computer Science and, Information Communication Technology), II Division.

## **Leadership Skills:**

**The Bloomington Academy School-Ajman, UAE-Full Time**

**04/2021 - Till date.**

**Head Of Section-HOS**

**Secondary Phase**

**Responsibilities and Achievements:**

- Conducting regular Continuous Professional Development Session for Secondary Staffs on regular basis.
- Organising and coordinating VLE App oriented classes.
- Allotment of workload to teachers and subjects.
- Daily reports, Long term plan, Medium Term plan and Short Term Plan, and Timetable, Annual Examination scheduling.
- Re-emphasising the online resources and subject based resources.
- Create and implement Subject curriculum and frameworks across the grades.
- Delegating duties to HODs and Monitoring for Quality Assurances.
- Promote Research/enquiry based learning (RBL), critical thinking and cross circular links and departments.
- Follow-up with Parents on regular basis for Students Progress and Developments.

## **Teaching Experience**

**The Bloomington Academy School-Ajman, UAE-Full Time**

**08/2020 - Till date.**

**HOD Computing, Computer Science and Information Communication Technology.**

**Examination Coordinator, Secondary Phase**

**Responsibilities and Achievements:**

- Conducting regular Career Counselling session for Grade 9-11 on regular basis.
- Organising and coordinating Virtual Career Fair along with Intelligent Partners.
- Create and implement grade curriculum and frameworks across the grades.
- Assignment of Grades proportionate to the teachers in the department.
- Promote Research/enquiry based learning (RBL), critical thinking and cross circular links and departments.
- Created resources for the Computing, Computer Science and Information Communication Technology Department.
- Guiding the team to delivering Cambridge based learning Outcome classes.
- Guiding the team to design and Promote a Research/Enquiry based learning modules.
- Guiding the team to conduct differentiating lessons to meet the needs of various local and expatriate students.
- Guiding the team members to adapt as well mould as per the situation needs.
- Guiding the team to Promote Research/Enquiry based learning (RBL), Critical thinking and Cross Circular Links.
- Guiding the team to Create resources for the Computing, Computer Science and Information Communication Technology Department
- Guiding the team in Allotting and analysing various projects as per students need.

**Global English School – Al Ain, UAE – Full Time**

**08/2018-07/2020**

**Senior Secondary ICT Teacher**

**Responsibilities and Achievements:**

- Delivering Cambridge based learning Outcome classes.
- Design and Promote a Research/Enquiry based learning modules.
- Differentiating lessons to meet the needs of various local and expatriate students.
- Ability to adapt as well mould as per the situation needs.
- Promote Research/Enquiry based learning (RBL), Critical thinking and Cross Circular Links.
- Created resources for the Information Communication Technology Department

- Allotting and analysing various projects as per students need.
- Career Guidance and Counselling the Grade 10, 11 ,12 students at regular interval throughout the Academic term.
- Organising various extra circular programmes.

**Sadhbhavana World School – India – Full Time  
IB MYP English Teacher**

**06/2017-3/2018**

**Responsibilities and Achievements:**

- Assisted in creating resources for English Department on Activity based learning in the schools and delivered training to teachers.
- Collaborative designing and planning.
- Differentiating lessons to meet the needs of various local and expatriate students.
- Being a Form Tutor.
- Carrying out Co-circular activities and class assembly.
- Creating and setting up the after school English creative writing.

**St. Francis Convent School Palayur – India– Full Time  
ICSE Secondary ICT Teacher**

**01/2016 -05/2017**

**Responsibilities and Achievements:**

- Teaching Year 7-Year 10 Computer Science, Information Technology and, Information Communication Technology.
- Experience of the **ICS** Examination Board.
- Creating Computer Science projects and workshops for students.
- Creating resources for the Computer Science and, Information Communication Technology Department.
- Filling in when the Head of Department was not available.
- Form Tutor for Year 7 – carry out pastoral duties.

**JSS International School Dubai – UAE – Full Time  
ICSE-ICT coordinator -Academics**

**03/2013 -11/2015**

**Responsibilities and Achievements:**

- Create and implement class curriculum and syllabuses across the grades.
- Promote Research/enquiry based learning (RBL), critical thinking and cross circular links.
- Created resources for the Information Communication Technology Department.
- Created wall displays and class activity displays for KHDA Inspections.
- Organising Class Excursion and Field trips.

**English Language School Dubai – UAE – Full Time  
IGCSE and O level Information Communication Technology Teacher**

**02/2001 -05/2006**

**01/2011 -12/2013**

**Responsibilities and Achievements:**

- Delivering Edexcel based learning classes.
- Design and Promote a Research/Enquiry based learning modules.
- Allotting and analysing various projects as per students need.
- Organising various extra circular programmes.
- Ability to adapt as well mould as per the situation needs.

## Professional Development:

- **IELTS-International English Language Testing System. -Academic Module – Band 6.5, appeared on 21<sup>st</sup> April 2018.**
- **PGDCA- Post Graduation Diploma in Computer Applications.**
- **Using ICT in the classroom 2013**
- **SMART/Interactive Boards at JSS International School**
- **Extra marks train the trainer**
- **Programming in C, CPP, VB, Python, DHTML**

## Languages

- English-read, write and speak
- Arabic-read(basics)
- Hindi- read, write and speak
- **Certified Google Instructor for E-Learning platform since March '2020.**
  
- **Career Development Alliance(USA) -International Certified Career Counsellor –ICCC dated 22-23 January 2019, Dubai.**

## Interests and Hobbies

- Enjoy travelling and sightseeing.
- Enjoy Art and Crafts.
- Enthusiastic Badminton player and occasionally visit the gym.
- Enjoy reading and cooking.

## Professional References

<b>Name:</b>	<b>Ms. Michelle Labrooy</b>	<b>Name:</b>	<b>Mrs. Latha Nakra</b>
School	<b>GLOBAL ENGLISH SCHOOL</b>	School	JSS International School
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<b>Name:</b>	<b>Mary Varughese</b>	<b>Name:</b>	<b>Beena Raju</b>
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<b>Name:</b>	<b>Mrs. Shahanaz Vakil</b>	<b>Name:</b>	<b>Uzma Begum</b>
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