

Curriculum Vitae

At a Glance

Qualification:

- Undergoing CACHE 5 for leadership In Early Years settings.
- Diploma in KG & school Supervision- KHDA Approved
- Diploma in Pre Primary and Primary Teachers' Training.
- M.Com , B. Ed.
- M.A. in English from IGNOU.
- Advanced TESOL Certification.

Experience :

- Working as a KG teacher since April 2018 teaching EYFS curriculum in Sharjah, UAE (4 years)
- Literacy Coordinator of KG 1 since April 2020 (2 years)
- 16 Years as a Preprimary & Primary Teacher in India

Key Skills :

- Coordination & Meetings
- Resource Person for Webinars & CPDs
- Early Childhood Development
- Curriculum Development
- Growth portfolios
- Creative Lesson planning and unit Design.
- Cooperative And Experimental Learning
- Learner Engagement & Assessment
- Early learning Programs
- Performance learning objectives
- Class room management strategies
- Ability to sing & dance
- Script writing for skits
- Ability to handle various teaching Apps like Google Classroom, Seesaw, Pear deck, Quizzes, Wake let, Near pod

BRATATI SENGUPTA

KG Teacher & Coordinator



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Daughter of: Late BIJON KANTI SENGUPTA

Date of Birth: 03/09/1979

Nationality: Indian

Languages Known: English, Bengali & Hindi
(Speak, Read & Write)

Objective:

Nurturing, enthusiastic and an experienced Kindergarten/ Early Years teacher & Coordinator looking for a position as a Coordinator/ Supervisor hoping for better utilization of acquired skills and taking up higher challenges. Proven ability to establish rapport with students, parents and stakeholders. Reliable and driven with strong time management and prioritization skills.

Attended CPDs :

- Phonics & Reading by Ms. Heather French (EYES)
- STEAM in Early Years by Ms. Julie
- Speech & Language Difficulties
- Numeracy by Mr. Saji (JODO GYAN)
- Teaching & Learning Strategies
- Active Learning
- Literacy & communication in Early Years
- Introduction to Special Needs in Early Years
- Certificate 'Fight the Chain of Covid 19'
- Certificate 'Be an online Tutor in 24 Hours'
- Certificate 'Deliver Digital Lessons for Home based learning'

- Certificate 'Nearpod – Connecting with students virtually'
- Certificate 'Digital Instructions for nearpod Beginners.'
- Certificate 'Flocabulary'
- Webinar Certificate 'Beginners Guide to Wakelet'
- Webinar Certificate 'Become a Wakelet Pro'.
- Webinar on How to be an effective teacher
- Webinar – Letter Land
- Webinar – Moodle
- Certificate - Pediatric First Aid
- Certificate – First Aid
- Certificate – keeping Students engaged
- Certificate – lead forward
- Certificate – solving with mindsets
- Certificate – Teach forward with best strategies
- Certificate – Coping with changes
- Certificate – Doing more with Google Classroom.
- QRTA- Learning skills learned at the times of COVID
- STEM Enquiry and the effect of mindset.
- Webinar – Snappy Phonics
- SEA – E- safety
- Certificate – Hybrid learning, A new model for future learning

Conducted Webinars & CPDs as a Resource Person :

- Webinar on Phonics in Early Years.
- Webinar for Guided reading in Early years
- CPD on Supporting Speech Language and Communication in Classroom.

Present Roles & Responsibilities :

Program Planning, Development, and Evaluation

- Initiate and study the feasibility of a work-based learning program.
- Effectively use community resources.
- Develop objectives and responsibilities for the program.
- Include student self-knowledge exploration and planning in a team-oriented approach.
- Design the program to include continued improvement and re-evaluation.
- Work closely with school counselor(s).
- Related-Class Instruction
- Review and evaluate curriculum.
- Develop curriculum for both general-related and specific-related instruction; link efforts with other career and technical education staff to provide specific-related instruction.
- Consider special needs of disabled, at-risk, disadvantaged, and talented and gifted students.
- Develop outcome-based, measurable student objectives.
- Correlate classroom and on-the-job training.

- Use a variety of teaching methods and techniques, including team teaching.
- Use field trips, community facilities, and speakers to supplement classroom learning.
- Individualize instruction, as appropriate.
- Evaluate instruction and curriculum, using input from students, teachers, and advisory council members.

On-the-Job Instruction and Coordination

- Evaluate, select, and establish training stations.
- Inform practitioners and parents of their role and responsibilities.
- Create, monitor, and adjust training plans in collaboration with the employer and student.
- Help training practitioners develop teaching techniques for working with students.
- Monitor student progress through regular on-site visits and on-going communication.
- Seek student evaluation

Guidance and Advising

- Provide for special needs of disabled, talented and gifted, disadvantaged, and at risk students.
- Help students develop good work habits.
- Recognize when students need counseling from other staff members and agencies.
- Write letters of recommendation for students.

EDUCATIONAL QUALIFICATIONS:

1. Passed ICSE from ST. MICHAEL'S SCHOOL (I.C.S.E BOARD) in the year 1996.
2. Passed H.S. from BIDHAN CHANDRA INSTITUTION (W.B.C.H.S.E.) in the year 1998.
3. Passed B.Com. from SHREE SIKSHAYATAN COLLEGE (C.U.) in the year 2001.
4. Passed M.Com. from IGNOU in the year 2008
5. M.A. in English from IGNOU.
6. TESOL Certification from American TESOL Institute.

PROFESSIONAL QUALIFICATIONS:

- ❖ Bachelor of Education (B. ED) from Indira Gandhi National Open University (IGNOU), New Delhi.
- ❖ Diploma in Pre-Primary & Primary Teacher's Training from National Institute of Creative Performance, Kolkata.
- ❖ Post Graduate Diploma in International Business Operations.
- ❖ Diploma in KG & School Supervision – KHDA approved.
- ❖ Undergoing NCFE CACHE Level 5 - Diploma in Leadership for Children & Young People Services

ADDITIONAL QUALIFICATIONS:

- ❖ Certificate in Computer (Basics).

- ❖ Senior Diploma in Kathak Indian Classical Dance from Prayag Sangeet Samiti, Allahabad.
- ❖ Senior Diploma in Rabindra-Sangeet (Indian Music) from Bharatiya Nandanik Parishad, West Bengal.
- ❖ Junior Diploma in Classical Music from Bharatiya Nandanik Parishad, West Bengal.

HOBBIES & SPECIAL INTEREST:

- ❖ Dancing & Choreography.
- ❖ Singing & Music.
- ❖ An Interest in Literature and Books.
- ❖ Writing scripts for skits

ACHIEVEMENTS:

- ❖ Awarded Scholarship Certificate for Passing Higher Secondary with 74.5% marks.
- ❖ Awarded Medal and certificate for Standing 3rd in Primary and Pre-Primary Teachers' Training Diploma.
- ❖ An experience to work as one of the Pioneer Teachers of a renowned and premier school in North Kolkata.
- ❖ Nominated by Ambassador School Sharjah for the Embassy of India conducting Honouring Programme conducted on September 5, 2021.
- ❖ Teacher of the Month Awards – June 2020, February 2021, June 2021

EXPERIENCE:

- 20 years as a Pre Primary & Primary Teacher in Kolkata Based English Medium Schools.
- Worked with Adamas International School, Kolkata
- Working as a KG Teacher in Sharjah, UAE (EYFS) since April 2018
- Working as a coordinator to KG 1 (Literacy & Phonics) Since April 2020
- Presently Working with Ambassador School, Sharjah