

NEHA SIDDIQUI

SECONDARY ICT/STEAM /DESIGN TECHNOLOGY /IT TEACHER

MIE EXPERT / MIE TRAINER /NATIONAL GEOGRAPHIC CERTIFIED EDUCATOR /COMMON SENSE MEDIA / ISLANDS INNOVATION AMBASSADOR/APPLE TEACHER (Pedagogy Cleared -On process of teaching license)

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Dubai, UAE

EDUCATION:

• **BACHELOR OF TECHNOLOGY (COMPUTERSCIENCE AND ENGINEERING):** JAWAHARLAL NEHRU TECHNOLOGY UNIVERSITY (2012 -2016)

• **BOARD OF INTERMEDIATE:** NALANDA JUNIOR COLLEGE (2010 -2012)

• **SECONDARY SCHOOL OF CERTIFICATE:** ST JOSEPH'S CONVENT HIGH SCHOOL (2010)

PERSONAL INFORMATION:

Name : Neha Siddiqui

Date of Birth : 28-10-1994

Gender : Female

Marital Status : Married

Languages Known: English, Urdu, Hindi, Telugu.

Nationality : Indian

Religion : Muslim

Visa Status : Family Visa

CAREER OBJECTIVE

Looking to work as Educator / Leader for an Organization Emphasizing STEM-Oriented Technology that shall yield the benefit for the development of Organization and professional growth using my technical and teaching skills.

PROFESSIONAL EXPERIENCE:

- ✚ **Secondary ICT/STEAM Teacher/Form tutor, The Winchester School- Jebel Ali, Dubai, UAE** (March 2020 – Till Date)
- ✚ **Middle and High School IT Teacher -Diyar International Private School, Dibba, Fujairah, UAE** (Sep 2019 –Jan 2020)
- ✚ **Computer Science Teacher / Discipline-In –Charge / IT Controller -Samskar School, Nalgonda, India** (April 2018 – June 2019)
- ✚ **Temporary ICT / Homeroom Teacher (Cover Teacher) American School of Creative Science (Beam), Sharjah, And UAE** (Jan To Mar2018)
- ✚ **Hod: Computer Science / Design And Tecnology & Controller (It Support) / Student Counsellor / Career Counsellor- Al Mazaya Private School,Sharjah, UAE** (Feb To Dec – 2017) (1 Year)

DUTIES AND RESPONSIBILITIES

- Creative and Resourceful Teacher with proven 5 years of Experience in Administration and Teaching Computer science, ICT, Design Technology all grades (k to 12) in IGCSE, CBSE, SSC, AMERICAN and CAMBRIDGE CURRICULUM.
- Guide and assist students in their entire learning experience, by creating a curriculum and presenting all class using latest STEM technologies.
- Personalization and Differentiation for different group learners and developing critical thinking skills of students with challenging tasks.
- Training the teachers for applying different strategies usage of different ICT tools.
- Responsible for create data analysis for the respective classes and target the students below the expectations and set differentiated tasks for HA, LA, MA, Send and Emirati students.
- Conduct CAT4 /PASS exams for students and assist the teachers and leaders for the same.
- Developing the framework, SOW and curriculum for KS3.
- Planning and conducting PD sessions for the teachers and workshops for the school.

CORE COMPETENCIES:

TEAM WORK

- ADAPTABILITY
- PATIENCE
- MENTORING
- STUDENT MANAGEMENT
- COMMUNICATION
- SELFDISCIPLINE
- TIMEMANAGEMENT
- ORGANISATION
- CONSTANT LEARNING
- INTERNET RESEARCH

- CLASSROOM MANAGEMENT
- COLLABORATION
- CREATIVE THINKING/
INNOVATION
- LEADERSHIP
- ADMINISTRATION

TECHNICAL SKILLS:

- C, C++
- HTML, CSS
- PYTHON, SCRATCH
- WINDOWS
- GRAPHIC DESIGN
- STEM / STEAM
- MACHINE LEARNING
- ARTIFICIAL INTELLIGENCE
- MS OFFICE
- 3D PRINTING
- PROJECT MANAGEMENT
- SOCIAL MEDIA

- Ensuring that class materials are up to date, review curriculum and demonstrating Professionalism with others.
- Using CCSS and NGSS Standard of Teaching with STEAM & STEM.
- Completed many tasks such as taking attendances, assigning homework, giving feedback and communicating effectively with students at all levels of understanding.
- Evaluate and grade students' class work, laboratory work, assignments, and papers.
- Initiate, facilitate, and moderate classroom discussions.
- Maintain regularly scheduled office hours in order to advise and assist students.
- Collaborate with colleagues to address teaching and research issues.
- Interact with students, parents and communities regularly.
- Planning the lessons and Conducting exams for MAP testing / CAT 4 & PROCTORING.
- Ensure students achieve their objectives and goals.
- Implement best teaching practices to enhance student-learning processes.
- Adapted learning strategies and grouping students, conducted collaborative tasks.
- Differentiated the activities into three ability levels of students.
- Strong hands on experience in implementing dash boarding, and reporting using Microsoft Advanced Excel and reports on Governors meeting for the School.
- Good experience using active boards, latest technologies.
- Expert in Managing Social Media.
- Focused on PDP goals and implement them during teaching practice such as transition between the activity time and circle area, formative and summative assessments.
- Effective usage of ICT Tools and Distance Learning Expert.

ACHIEVEMENTS:

- Appreciation Letter from Gems Education- Principal and CEO in 2021.
- Appreciation Letter from Gems Education- Principal and CEO in 2020.
- Appreciation PD certificates from Gems Education 2020-2021
- Shortlisted semi-finalist for techgig contest 2021.
- Awarded in Science Fair Competition at District Level in 2008.
- District level Basketball Champion in 2012.
- 3rd Prize in short film "Smoking – The Bitter Truth" in State Level Competition in SRUJANA FEST 2013.
- 3rd Prize in paper presentation on "LI-FI Technology" in District and State Level in SRUJANA FEST 2013.
- Participation Certificate in short film "Brain Storming" District and State Level in SRUJANA FEST2015.
- Teacher of the Month Certificate in 2017 at Al Mazaya Private School.
- Star Teacher of the month 2020 at The Winchester school jebel Ali
- Star Teacher of the month 2021 at The Winchester school

PUBLICATIONS :

IJSER : VOLUME 11, ISSUE 10 , EDITION 2020

VIRTUAL REALITY (VR) SYSTEMS, APPLICATIONS AND EXPERIENCES IN IMPROVEMENT FOR STUDENT LEARNING AND GENERALIZATION OF SKILLS TO THE REAL WORLD – BLENDED LEARNING

CERTIFICATIONS AND COURSES:

- IELTS (British Council) with Academic 6 Bands of Score-Aug 2019.
- **Microsoft Innovative Educator Expert-2021-22**
- **Microsoft Innovative Educator Master Trainer -2021-22**
- **National Geographic Certified Educator-2021-2022**
- **Islands Innovative Ambassador-2021**
- **Common-Sense Media Ambassador-2021-2022**
- **Certified Apple Teacher**
- **Certified Nearpod Educator**
- **Certified Nearpod Distant Learning Expert**
- **CK-12 Certified Educator**
- **Seesaw Pioneer**
- **Certified Quizziz Game Changer**
- **Microsoft Innovative Educator Trainer 2021-2022**
- **KHDA 6 Mandatory courses Certified**
- **Fire and Safety trained -level 1**
- Academic Award publication Certification - IJSER
- Project Management Essentials Certified
- Computer Course Training for Microsoft Office with 88%.
- Be an Online Tutor In 24 Hours Course Certified Hamdan Bin Mohammed Smart University
- Design an Online Course In 24 Hours Course Certified Hamdan Bin Mohammed Smart University
- Google Digital Garage Certificate
- Microsoft Innovative Educator Certificate
- Google Ad Search Certification.
- Microsoft Innovative Educator Certificate
- Microsoft Learning Path Certifications
- Adverse Childhood Experiences and Early Trauma Online Training Certificate.
- Participation Certificate for Youth Convention.
- Record of Achievement: Covid19 World Health Organization Certificate.
- Harvard Medical School: Covid19 Certification.
- Telecommunications Regulatory Authority (Computer Essentials ICT) Online Course Attendance Certificate.
- Digital Skills: Social Media Certification from Future Learn
- IBM – Data Science Foundations level 1 & level 2 Certifications
- IBM – Blockchain Essentials.
- TRA- DIGITAL CITIES: TRANSFORMING CITIES FOR THE FUTURE CERTIFICATION.

References:

Reference contact will be provided upon request.

Neha Siddiqui.