

**HARB Residence,
Jibsheet, Nabateih, Lebanon**
Tel: + 961 70 83 70 52
D.david.harb@gmail.com
Daoud.harb@liu.edu.lb

DAOUD H. HARB

Personal Information

- Status : Married (Two kids)
- Nationality : Lebanese
- Date of birth : 19th July 1989
- Place of birth : Nabateih, South Lebanon

Autobiography

After acquiring my license in Teaching English and English Literature (BA), and while pursuing a Teaching Diploma in TEFL and a Master Degree in Education, I started my teaching career. I eventually graduated with an average that is highly regarded at the Lebanese University (86/100); where some courses exceeded 92 and with an Experimental Thesis Dissertation of 88.

Starting at different schools and vocational colleges, I developed a devotion and interest for integrating technology into teaching, where I became fully acquainted with what tech advancements have brought into the pedagogical field. Simultaneously, I acquired an extensive experience in teaching intensive language courses, academic writing and English for specific purposes - in parallel with standardized testing (SAT, IELTS, TOEFL...Etc.).

Shortly after starting to teach at the School of Education at LIU, my students viewed me as a dedicated mentor and educator who lead them through advanced teaching methodologies and innovative techniques, educational psychology, and training (practicum) courses.

My career took a shift when I became the Principal of Ajyal High School only at the age of 29; I was probably the youngest principal of a private k-12 school hosting more than 1300 students back then. I lead the school during a very critical and transition phase. I started by refurbishing the administrative and academic hierarchies, reviewing existing job roles, attracting new teaching expertise, and setting a strategic plan for the whole institution. I also worked hard to execute a successful marketing plan, and adopted a very open policy with the parents while establishing solid bonds with students. This load of office work, didn't keep me from attending classes and student's needs, observing and directing teachers on the spot. I also built partnerships with institutes like the British Council and the Embassy of France; lately, we were able to attain the CELF certificate from the French Institute in Lebanon.

When the covid-19 pandemic hit the schooling system, I was ready to direct my staff into a smooth transition to online teaching. I personally supervised developing a private online platform for our school with my programmers, trained my teachers to use new technologies such as video conferencing, established solid mechanism to run the teaching and learning processes from a distance, and even transitioned my KG department to use an interactive learning application with our kids. The feedback of stakeholders made it clear that the transition we had was and still is very successful.

Meanwhile, I'm currently in my third year as a PhD student at the Lebanese University *ecole doctorale* in the major of Education and I have been researching *beliefs and attitudes of Undergraduate Teachers* majoring in TESL and Childhood Education. I have a craving to translation and social advising as well.

My principal role holds me responsible for many duties, including but not limited to:

School Duties

- Leading administrative and academic committees and meetings
- Attending to parents' demands or concerns
- Monitoring and deciding on Teachers' recruitment
- Contacting partners (universities, NGOs, Ministry of Education ... etc.)
- Organizing and leading activities and projects on school level
- Evaluating activities and projects, and taking suitable decisions
- Representing school in events and delivering speeches
- Monitoring official and standardized examinations

Education

- Phd candidate in Education – LEBANESE UNIVERSITY *ecole doctorale* **2019 – present**
- Master Degree in Education & Preparation – sub-major: TEFL - LEBANESE UNIVERSITY – Faculty of Education-The Deanery **2013-2015**
- TEFL Diploma (equivalent to Master 1) 82.2% - LEBANESE UNIVERSITY- Faculty of Education- The Deanery **2011-2012**
- Teaching license in English Literature - LEBANESE UNIVERSITY **2008-2011**
- Lebanese Baccalaureate / General Science – JIBCHIT HIGH SCHOOL **2007**

Language

- **Arabic** Mother Tongue
 - **English** Very Fluent
 - **Spanish** Basic level
 - **French** Basic level
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**Work
Experience
& Skills**

- **General Principal** at Ajyal High School – Nabateih “Dweir” *2019 – Present time*
- **MEPLI Fellow** – Harvard Graduate School of Education *2021- 2022*
 - A Scholarship from HGSE for Education leaders to study graduate courses
 - Courses are: Leading Learning - Driving change in Education - Managing Evidence in Decision Making
- **TESL & CHED Instructor** – School of Education – Lebanese International University – Nabateih Campus *2016- Present time*
- **General Course Coordinator** for Practicum Courses LIU SOED/ All campuses *2017- 2018*
- **Academic English Course Coordinator** SoEd – LIU – Nabateih Campus *2017- 2018*
- **TESL & CHED Program Coordinator** SoEd – LIU – Nabateih Campus *2016- 2017*
- Instructor at R.A.U. – Rasoul Atham University - Nabateih – Writing & Intensive English Courses (writing composition, Academic & Advance Writing) *2011- 2019*
- TOEFL, SAT & IELTS Instructor – ACT College – Nabateih *2015- Present time*
- "Oxford for Nursing" English Instructor at Ragheb Harb vocational college - Toul-Nabateih – BT1 to BT3 classes *2014- 2019*
- Language Instructor and Trainer at Ragheb Harb Hospital (ESP courses for Nursing Staff, Administrative Staff and Medical Doctors) - Toul-Nabateih *2014- 2017*
- Teacher – Jibchit High School - Nabateih – English as a Second Language for Secondary Classes *2014-2015*
- Teacher – Jibchit High School - Nabateih – English as a Third Language for Secondary Classes *2012-2014*
- Instructor at I.C.D.R. – Training Institute – Nabateih – Intensive English Courses (Beginners + Level 1) *2012 – 2013*
- Two semesters preparation and training at faculty of Education: including Actual Teaching Practice, Action Research and Observations *2011-2012*
- Practicum training at *Three* high schools + 50 hours of actual teaching at “Al- Mustafa School – Nabateyeh” (6th grade) *2010-2011*
- More than 12 years of private tutoring experience in all subjects: English, Math, Science ... (Brevet & Secondary level)
- One year as a high school Exchange student in the United States “Youth Exchange and Study Program YES – AMIDEAST” *2005-2006*

- Competence with computers: Microsoft Office (Word, Excel, Access, Power-point) / Active Inspire (Smart-board), Adobe Illustrator, Prezi presentations, & considerable knowledge with *Statistical Package for Social Sciences (SPSS 2.0)*
- Language arts series: Touchstone (Cambridge), Outcomes (Heinle & Cengage), Speakout (Pearson & BBC), Oxford for Nursing (Oxford), Themes.

**Education
Courses
taught**

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- Curriculum Design and Development
 - Teaching Practicum I & II
 - Methods of Teaching & Testing
 - English Communication Skills
 - Academic Writing
 - Educational Psychology I & II
 - Oral Communication Skills
 - Composition and Research Skills
 - Special Education
 - Role of Play in Child Development
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**Senior
Projects
& Research**

- **Analysis study:** “Observation and Evaluation of Various Aspects of Teaching in a Real-life learning setting” –based on 30 hrs. of training period in an Elementary school (Practicum) included within the course of Advanced Teaching Methods of 4th year at the Lebanese University. “The study outlines the methods of teaching English as a Second Language in a Lebanese school. Both theory and practice were united to produce sound pedagogical strategies for the teaching of English (Language Arts)”.
- **Club:** Planned and Established a "Book Club" for Education students at LIU.
- **Research:** “Presentation and Evaluation of Various Techniques in Fostering Intrinsic Motivation in Learning Settings”
- **Research:** “Using the Available Materials to Create Interaction in Curriculum Design”
- **Research:** “Responding to Violations of Rules and Procedures in Class”
- **Action Research:** “Appropriate Questioning Techniques to increase Participation and Interaction” – *fully documented*.
- **Editing:** “*Tales to Treasure*”: A YES-Alumni Book project- A story Book for young learners printed out in 2013.
- **Translation:** Reports and published articles and documents about education from English into Formal Arabic: A Nation at Risk, 1983/ Report: America’s Competitive Challenge, 1983/ “The Curriculum and its ideological conceptions”/ “The Educational Imagination, by Eliot Eisner”/ "Can Students Love School? Yes, If Schools Love Students" by David Allyn (2012).
- **Translation:**
"A Nation at Risk" Report was published in a Journal of summer – 2015.

"The Curriculum and its ideological conceptions" article was published by the institute in their second Journal of December – 2015.

- **Thesis Dissertation (Masters):** "The Effect of CALLA on Promoting Listening Comprehension and Metacognitive Awareness of 11th grade ESL Students at Public High Schools of Nabatyeh."

In Arabic

- نظرة الى المنهج المعرفي في التعلّم: المنهج المعرفي ونظريات معالجة المعلومات والتعلّم ذو المغزى "دايفد أوزوبل"
- أفكار دوركهايم الاجتماعية ومنهجه: تقديم لنظرية دوركهايم الاجتماعية ومقارنته مع كارل ماركس
- أفكار بورديو الاجتماعية ومعاودة الإنتاج: تقديم لنظرية بورديو الاجتماعية ونظريته الخاصة بمعاودة الانتاج الإجتماعي
- التفتيش التربوي في لبنان: تقديم ملخص للتفتيش التربوي في لبنان: خصائصه، مهامه، واقتراحات حوله.

Recent Conferences & Workshops

- First Quality & Safety Conference – Ragheb Harb Hospital **RHH**– Nabateih, Lebanon, [January 2019](#).
- *Research Methodologies and Applications* - Summer School – Two weeks Workshop at The Consultative Center for Studies and Documentation **CCSD** – Beirut – Lebanon [Summer 2019](#)
- *Eighth International Arab Conference on Quality Assurance in Higher Education* IACQA'18 – **LIU** Bekaa – [April 2018](#)
- *Ninth International Conference on Effective Teaching and Learning in Higher Education* - The Center for Teaching and Learning (CTL) – **AUB** - [February 2019](#)
- *Eighth International Conference on Effective Teaching and Learning in Higher Education* - The Center for Teaching and Learning (CTL) – **AUB** - [February 2018](#)
- *Seventh International Conference on Effective Teaching and Learning in Higher Education* – The Center for Teaching and Learning (CTL) – **AUB** - [February 2017](#)

Groups

- **Middle East Professional Learning Initiative (MEPLI) 2021 Fellow, Professional Education, Harvard Graduate School of Education**
- TAFKIR Founding Member
- Founder and Lead Reader in LIU Book Club
- YES Alumni 05-06 (Youth Exchange & Study) – Amideast-Lebanon
Currently involved in AmidEast Scholarship (Google-Coursera major in UX design)
- TESOL/ Lebanon
- Association of Teachers of English in Lebanon ATEL

***Personal
Characteristics***

- Very Active, Enthusiastic, Loyal, Motivated, Responsible, Respectful, Socially Active and Creative.
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References

- Available upon request.

OR visit my LinkedIn page: www.linkedin.com/in/daoud-harb-Meducation-tefl

Facebook: <https://www.facebook.com/david.harb.127/>

YouTube: David Harb Official Channel

https://www.youtube.com/channel/UCmR_FKLZ9S7Yttxi4pcbM3A

Resume updated on: February 10th, 2022