

Curriculum Vitae

AHMAD KHAN (English Teacher)

Prime Educational Academy

Passport No: MP4131612

Date of Birth: 3rd April 1997

Marital Status: Single

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OBJECTIVES:

To gain employment as a school English teacher and continue my professional growth as an educator at one of the country's most exceptional educational institutions and to encourage and inspire students to achieve their highest potential through a solid and well-rounded education.

CAREER SUMMARY:

With a total work experience of 1.5 years in the field of teaching, I was employed with **Prime Educational Academy**. I am responsible for reporting to the Head of Department (HOD) – English and taking care of the completion of the syllabus of the English subject.

STRENGTHS:

- Extensive experience teaching English to school students
- An outgoing, dynamic and fun personality and teaching style
- Experience and strong desire to incorporate a multicultural curriculum
- Experience and knowledge in teaching effectively to accommodate various learning styles
- Problem-solving capabilities
- Ability to organize and prioritize workload effectively
- Flexible and adaptable to change
- Ability to work independently or in a team environment

PROFESSIONAL EXPERIENCE:

Previous Employer: Prime Educational Academy

Designation: English Teacher

ROLE AND RESPONSIBILITIES:

- Teaching English classes to students of various ages and learning backgrounds
- Created interdisciplinary and multicultural lesson plans
- Fostered a positive classroom environment with mutual respect and consideration as collective goals
- Make notes and other required course materials to help students with all sorts of reference materials for exams
- Conduct regular class tests and supervise the term end examinations

QUALIFICATION AND CERTIFICATES:

- ✓ BS English (Language and Literature) (2020) International Islamic University Islamabad Pakistan.
- ✓ Diploma in Information Technology (2015) Technical Board Peshawar Pakistan.
- ✓ Bachelor of Education (2021) Abdul Wali Khan University Mardan.

CORE SKILLS:

- Critical thinking
- Patience
- Communication
- Organization
- Imaginative thinking
- Leadership
- Teamwork
- Time management
- Technological skills
- Conflict resolution

COMPUTER PROFICIENCY:

- Microsoft Window
- M.S Excel
- M.S Word
- InPage

LANGUAGE PROFICIENCY:

Language	Speak	Read	Write
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Urdu	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pashto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arabic		<input type="checkbox"/>	<input type="checkbox"/>
Hindi	<input type="checkbox"/>		

HOBBIES & INTERESTS:

- Reading
- Listening
- Bike Riding
- Swimming
- Running

REFERENCE:

Muhsin Shah

Position: Physics Teacher

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I hereby confirm that the details and information given above are complete and true to the best of my knowledge.