

Russell E. Relic Jr.



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OBJECTIVE: To secure a position in a company that is able to capitalize on the talents of a passionate and motivated individual who wishes to promote excellence.

EDUCATION:

American College of Education, ID, USA

M.Ed. in Curriculum and Instruction (Expected June 2022)

Grove City College, PA, USA

B.A. in History (**Secondary Education**) (May 2007)

Social Studies

GPA: 3.06/4.0

Major GPA: 2.76/4.0

- **DELTA CERTIFICATE:** MODULES 1 AND 3: ITI ISTANBUL. Cambridge University Language Assessment (Expected December 2021)
- **ISO 9001 Certified Internal Auditor:** Global Credentials. 21 January 2021.
- **Professional Development Course Design:** ITI-Istanbul. 1 November 2020.
- **CELTA Certificate:** ITI-ISTANBUL. Cambridge University Language Assessment, 120 hours. May 2015, Grade Pass
- **TEFL Certificate:** Bridge-Linguathec TEFL Online, 80 hours. October 2011, Grade Pass A
- **Secondary Education Teaching Certificate,** Commonwealth of Pennsylvania, July 2007.

CAMBRIDGE EXAMS:

- **Oral Examiner- IELTS-** Certified to give IELTS exams to individuals. April 2016- 2018.
- **Oral Examiner- CaMLA-** Certified to give YLE exams, MET, AND MELAB exams. March 2016-2018.
- **Oral Examiner- Cambridge-** Certified to give YLE (Young Learners Exam), KET, and PET. April 2014- 2018

PRESENTATIONS:

- **Developing an Effective Skills and Task Based Curriculum.** September 2015. Baskent Okulları, Adana, Turkey.
- **Effective Unit and Lesson Planning.** September 2015. Baskent Okulları, Adana, Turkey.

TEACHING AND ADMINISTRATIVE EXPERIENCE:

Director of Foreign Languages and Cambridge International and Teacher- Başkent University Özel Başkent Okulları- Cambridge International- Adana, Turkey 9/2014- Present

- I am the manager of 48 teachers for 2 campuses.

- Cambridge International School Coordinator and Examine officer.
- Prepared documents for and was the lead to pass our inspection to be an international school.
- Built an international awareness program for the classrooms and students.
- Coordinating the International program and curriculum for our Adana and Iskenderun campuses.
- Created and developed a department observation and evaluation program to help further develop the staff in the Foreign Languages Department.
- Curriculum mapped and aligned the Cambridge International Program with the Ministry of Education.
- Created and developed a Mentor Coach program for the Foreign Languages staff.
- Created a Department Handbook and strategic plan.
- Created a professional development program for our department.
- Created a program that involved and included the parents in student learning.
- Created in-house workshop training for the department.
- Recruited Native teachers and I am part of the school commission that hires new teachers at the school.
- Created an Anatolia Folk Tales Month for the students in grades 1-4.
- Created a weeklong project for the students during the week of Children's Week to learn about a new country and its culture.
- Created a culture week for the entire Primary and Middle school to participate in. It allowed the students to experience games and cultures from around the world.
- Created a PenPal program for the 4th grade students. The students sent letters to various states in the USA. The schools worked in a partnership to ensure the students were able to communicate throughout the school year.
- Developed and created the Primary School reading and writing programs for grades 1 to 8. In addition, collaborating with the Middle School teachers to build a bridge from Primary School and Middle school to have the students continue to build on the skills learned in primary school and make the transition easier.
- I gave a seminar on Developing Effective skills and task-based curriculum to the Primary Department.
- Created an Assertive Discipline Model that uses the Assertive discipline theory with technology. The parents can follow their students' success in the classroom through an application on their phone or pc.
- Implemented technology and hands-on activities in the classroom through simulations and students doing drama performances of selected readers. Students did a lot creative thinking through various projects and writings.

Teacher- Adana Gundogdu Koleji, Adana, Turkey 9/2012- 8/2014

- Shown a hard work ethic and dedication to my students. I am teaching various English-speaking levels in a private school. I helped organize a culture week in our school for our students. I offered my time in after school tutoring programs. In addition, I was awarded the best newcomer of the year award.
- Implemented technology and hands on activities in the classroom through simulations and students doing drama performances of selected readers. Students did a lot creative thinking through various projects and writings.

Business Owner/ Teacher- Campus Teacher- 12/2010- Present

- Started my own tutoring company for English Language Learners to help them study for IELTS, TOEFL, YLE, KET, PET, FCE, and other English-speaking exams. In addition, provided private lessons for students who struggled with social studies.

Substitute Teacher- Shenango Area School District, New Castle, PA 5/07-6/07 & 1/09-5/09

- Shown dependability and a hard work ethic during a long-term sub position, teaching Art for grades 7-12. The students worked on portraits and watercolors. The kids appreciated the effort I demonstrated, so did the administration.
- Shown dependability and a hard work ethic throughout my student teaching experience and was asked to substitute in the district before graduating from college and receiving official certification from the state.
- Homebound tutor for students who are out of school due to various circumstances and taught them five hours per week while substituting at Shenango High School.

Teacher- Union Junior High, Tolleson, AZ 12/07- 12/10

- Taught students who were in the lower socioeconomic status. Students came from various cultural and ethnic backgrounds. This experience has given me an opportunity to develop and shape the future of America. In addition, I organized the 8th grade promotion ceremony. In addition, I was the school Athletic Director and created a Social Studies Curriculum Map for the district.

Teacher- Pinnacle High (Charter School) School, Mesa, AZ 7/07- 11/07

- Taught students who are at-risk. This charter school is set up for students who have one last hope in receiving a high school diploma. Students came from various socioeconomic backgrounds. In addition, I helped individual students customize a Personalized Learning Plan which set out their educational goals and ways for them to be successful in this alternative learning environment.

References:

Meltem Çaylaklı- General Director Başkent Schools, Adana, Turkey
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Angela Matheson- Director of International Education- Kültür Schools, Istanbul, Turkey
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Mona Griego- Retired Principal- Union School District, Arizona, USA
Cell: +1 480 335 8001